



VAIL VALLEY FOUNDATION

Investment Committee Charter

October 20, 2017

Vail Valley Foundation Mission

To enhance and sustain the quality of life in the Vail Valley through leadership in the arts, education and athletics.

Committee Purpose

To select and oversee the management of the investment portfolio advisor. In addition, the committee will provide effective, risk-averse stewardship and oversight of the financial assets/investment portfolio in a prudent and sustainable manner, with a portion of the portfolio always kept in cash for liquidity purposes.

Committee Structure

The Investment Committee is a committee of the Vail Valley Foundation Board of Directors. It shall consist of a chair selected by the Chair of the Board or the Executive Committee; a vice chair recommended by the committee chair and approved by the Executive Committee; and committee members recommended by the Nominating Committee (working in conjunction with the committee chair) and approved by the Executive Committee. Members of this committee may include Board and Non-Board members, except the chair and vice chair shall be directors (but not Community Members) of the Board. The size is determined by the committee chair but generally, it should include at least four members in addition to the chair, and no more than 12 members. The committee chair will serve a term of four years with a one-time, four-year extension by approval of the Executive Committee. Members shall serve a term of four years with unlimited extensions. This committee will make best efforts to meet four times per year but not less than three. The committee chair will provide a short report of committee work and outcomes at the Board meetings in July and December.

Committee Authority and Chair Responsibilities

The Investment Committee has the authority to provide guidance and direction, and where appropriate or requested by the President, decision making for VVF staff. The committee chair shall be responsible for succession planning to ensure qualified leadership and active committee members in the future. When in question, it will be the responsibility of the committee chair to: a) determine if proposed action(s) of the committee require Executive Committee and/or Board approval; and b) to work with the President and Chair of the Board to follow through on presenting such items for approval to the Executive Committee and/or Board. The committee chair has the authority to create subcommittees or ad hoc committees of any size or duration, which shall not require a charter, and select the members of such committee(s).

Committee Duties and Responsibilities

- Develop, modify and/or review the VVF's Investment Policy Statement ("IPS") to ensure that the guidelines are clear and appropriate given the VVF's risk tolerance and return objectives.
- Review and report to the Board the VVF's overall IPS, strategy and tactics to achieve investment strategy.
- Oversee the VVF's Investment Portfolios, ensuring compliance with the VVF's IPS, including approval of investment transactions in accordance with the IPS.



- Review the VVF's investment performance quarterly and annually against external benchmarks.
- Oversee the selection, retention and termination of any outside investment managers and monitor/evaluate the performance of outside investment managers.
- Ensure that appropriate levels of cash are always available to accommodate the distribution needs of the VVF's Donor Advised Funds ("DAFs").
- Communicate all points outlined above to the Executive Committee and/or to the Board as appropriate.

Staff Liaison

Bob Ford

Charter Review

The Investment Committee will review, assess, and if needed, update this charter every two years. Any changes shall be reviewed by the Board Excellence Committee and approved by the Executive Committee.